

MINUTES
MEETING OF THE BOARD OF DIRECTORS
BUSINESS MANAGEMENT COMMITTEE
METROPOLITAN ATLANTA RAPID TRANSIT AUTHORITY

October 29, 2015

The Board of Directors Business Management Committee met on October 29, 2015 at 11:34 a.m. in the Board Room on the 6th Floor of the MARTA Headquarters Building, 2424 Piedmont Road, Atlanta, Georgia.

Board Members Present

Roberta Abdul-Salaam
Frederick L. Daniels, Jr.
Jim Durrett, *Chair*
Jerry Griffin
Freda B. Hardage

MARTA officials in attendance were: General Manager/CEO Keith T. Parker, AICP; Chief Financial Officer Gordon L. Hutchinson; Chief Counsel Elizabeth O'Neill; AGMs Wanda Dunham, Robin Henry and Ming Hsi; Sr. Director Amanda Rhein; Directors Lisa DeGrace, Johnathan Hunt and John Murdock (Interim); Manager Antoine Smith; Executive Manager to the Board Rebbie Ellisor-Taylor; Manager, Executive Office Administration Tyrene Huff; Finance Administrative Analyst Tracy Kincaid. Others in attendance Davis Allen, Ricky Chambers, Abebe Girmay, Jason Ward.

Consent Agenda

- a) Approval of the September 24, 2015 Business Management Committee Meeting Minutes
- b) Resolution Authorizing the Solicitation of Proposals for the Lease and Service of Multi-Functional Printers (MFPs) Authority Wide, RFP P33231
- c) Resolution Authorizing Additional Funding and Term for the Lease and Service of Multi-Functional Peripheral (MFP) Photocopier Contract CP B22643
- d) Resolution to Enter Into Three (3) Separate Intergovernmental Agreements With Georgia Perimeter College and Atlanta Technical College for Transit Operator Training, and University of Georgia's Carl Vinson Institute of Government for Leadership Development and Supervisory Training, Request for Proposals P36059

On motion by Mr. Durrett seconded by Mr. Griffin, the Consent Agenda was unanimously approved with a vote 5 to 0, with 5 members present.

On motion by Mr. Durrett seconded by Mr. Griffin, the Committee unanimously agreed by a vote of 5 to 0, with 5 members present to go into Executive Session at 11:36 a.m. to discuss a real estate matter.

On motion by Mr. Durrett seconded by Mrs. Hardage, the Committee unanimously agreed by a vote of 5 to 0, with 5 members present to adjourn the Executive Session at 11:41 a.m.

Individual Agenda

Resolution to Approve Two Ground Lease Agreements for Billboard Signs in Sandy Springs

Ms. Rhein presented this resolution for Board of Directors' approval authorizing the General Manager/CEO or his delegate to execute Ground Lease Agreements with North Fulton Outdoor, LLC for Parcel 07044 located north of Abernathy Road on the east side of GA 400 and Parcel 07006Y located south of Mount Vernon Highway, on the east side of Perimeter Center West.

On motion by Mr. Durrett seconded by Mr. Griffin, the resolution was unanimously approved by a vote of 5 to 0, with 5 members present.

Approval to Amend the Lease Agreement between MARTA and Carter & Associates for Office Facility at Lindbergh City Center Project

Ms. Rhein presented this resolution for Board of Directors' approval authorizing the General Manager/CEO or his delegate to modify the lease agreement for the Office Facility at Lindbergh City Center to permit the assignment of the lease to Stream Realty in order to facilitate development of the site.

On motion by Mrs. Hardage seconded by Mr. Durrett, the resolution was unanimously approved by a vote of 5 to 0, with 5 members present.

Briefing – FY2016 August Budget Variance Analysis and Performance Indicators

Mr. Hutchinson briefed on the FY2016 August Budget Variance Analysis and Performance Indicators.

- July and August financial performance was very similar
- Year-to-Date (YTD) Revenues are \$74.9M - \$1.8M under budget; Expenses are \$5M under budget
- Tax collection was under expectations – MARTA has seen deceleration since last year when the economy was stronger
- Passenger Revenue was under budget, comparing against a very strong performance last year
- Overtime experienced a negative variance
- Sales Tax requirement is faring well
- YTD Sales and Ad Valorem Taxes are higher than last year
- Bus On-Time Performance (OTP) is doing better than last year and projections
- Bus Mean Distance Between Failure (MDBF) did not meet projections, but is moving in the right direction
- Mobility OTP slipped below target but was better than last year
- Part I Crime Rate had very good performance in July

Mr. Daniels said crime generally increases around the holidays. He asked if MARTA Police service will ramp up.

Mr. Parker said MARTA police have putting safety awareness leaflets on vehicles and approaching patrons one-on-one to remind them how not be a victim of theft. Chief Dunham will provide the Board with an update at the November Work Session.

Mr. Griffin commented that the “See Something, Say Something” app information should be included on “Blow the Whistle” flyers.

Mr. Parker added that MARTA Police also offers escort service for patrons by request.

Other Matters

The FY2015 August Key Performance Indicators were provided to the Committee as information only.

Adjournment

The meeting of the Business Management Committee adjourned at 11:59 a.m.

Respectfully submitted,



Kellee N. McDaniel
Sr. Executive Administrator to the Board